**Museum Professional Exchange Programme 2019**

**Organized by Art Museum, The Chinese University of Hong Kong,**

**Sponsored by Bei Shan Tang Foundation**

**Application Form**

1. **Personal Information**

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| Full Name in Chinese and English (Exact as in passport to be used )︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Gender︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Nationality︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date of Birth︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Tel.︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Email︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Correspondence Address︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

1. **Current Institution**

|  |  |  |
| --- | --- | --- |
| Name︰ |  | Position︰ |
| Tel.︰ |  | Fax ︰ |
| Address︰ |  | |

1. **Education** (In descending chronological order. Use a separate sheet or state in the email message if needed)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| From  mm/yy | To  mm/yy | Institute/Issuing Authority | Qualifications Obtained  (please specify the field of study) | Date of Award mm/yy |
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1. **Current and Past Work Experience** (In descending chronological order. Use a separate sheet or state in the email message if needed)

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| From  mm/yy | To  mm/yy | Name of Institution | Position and Job Duties |
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1. **Professional Visits and Training** (In descending chronological order. Use a separate sheet or state in the email message if needed)

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| From  mm/yy | To  mm/yy | Destination of Visits and Name of Institution/ Name and Organizer of Training Programme | Program Nature |
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1. **Language Proficiency**

Since Mandarin or English will be used in lectures, ability to conduct basic communication in both Mandarin and English is a must. Please rate your language ability on a scale of 0 to 5. 0 = unable to communicate, 5=native.

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| --- | --- | --- | --- | --- |
| Language | Listening | Speaking | Writing | Reading |
| English |  |  |  |  |
| Mandarin |  |  |  |  |
| Others（please specify）： |  |  |  |  |

1. **Referees** (Please provide information of your referees; one of whom should normally be your current supervisor.)

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| --- | --- | --- |
|  | Referee 1 | Referee 2 |
| Name︰ |  |  |
| Institution and Address︰ |  |  |
| Position︰ |  |  |

1. **Justifications**

The Programme seeks to provide an exchange and learning platform for museum professionals with relevant job duties. Please elaborate on the following items **in point form** for our assessment of your suitability for our programme.

1. Nature of current job duties

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2. Experience in exhibition planning and/or collections management:

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3. **ONE** specific difficulty of your current work and how you wish the Programme could help you with it:

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4. The relations between the Programme and your professional development:

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5. Your expectation of the Programme（e.g. what kind of topics would you like us to address?）:

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1. **Declaration**

I declare that all information given in this application form is, to the best of my knowledge, accurate and complete. I hereby authorize the information provided in this application to be reproduced and distributed among members of Art Museum, the Chinese University of Hong Kong for assessment, and in the event I get selected for the programme, that such will continue to be used for the purposes related to the programme.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature︰ |  | Date︰ |  |

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1. **Notes to Applicants**
   1. This application should be completed in English or Chinese.
   2. Completed application form should be sent to the Art Museum via email to [museumworkshop@cuhk.edu.hk](mailto:museumworkshop@cuhk.edu.hk) (email subject: Application for Museum Professional Exchange Programme)
   3. Applications should arrive at the Art Museum by **31st July, 2018**. Late submissions will not be considered.
   4. The information provided for the application will not be disclosed and will be used for assessment-related purposes only.