**Museum Professional Exchange Programme**

**Organized by Art Museum, The Chinese University of Hong Kong,**

**Sponsored by Bei Shan Tang Foundation**

**Recommendation Form**

**Part I** (To be filled by the applicant)

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant︰ |  | Institution︰ |  |

**Part II** (To be filled by the referee)

|  |  |  |  |
| --- | --- | --- | --- |
| Name ︰ |  | Position︰ |  |
| Institution︰ |  |  |  |
| Address︰ |  |
| Tel.︰ |  | Email︰ |  |

1. How long have you known the applicant?

|  |
| --- |
|  |

1. In what context did you gain understanding of the applicant’s academic and/or professional qualification?

|  |
| --- |
|  |
|  |

1. Please rate the applicant on the items below:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Excellent | Good | Satisfactory | Below Average | N/A |
| Attitude at Work |  |  |  |  |  |
| Professional Knowledge |  |  |  |  |  |
| Adaptability and Perseverance |  |  |  |  |  |
| Decision-making |  |  |  |  |  |
| Communication Skills |  |  |  |  |  |
| Collaboration Skills |  |  |  |  |  |
| Others (please specify)︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |

1. Please comment on the applicant's suitability for this programme:

|  |
| --- |
|  |

1. Will you recommend the applicant for this programme?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strongly Recommended |  | Moderately Recommended |
|  | Recommended |  | Not Recommended |

|  |  |
| --- | --- |
|  | I wish to receive promotional materials of the Programme in the future. |
|  | I wish to subscribe to the e-newsletter of Art Museum, CUHK. |

**Signature︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date︰\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Notes to Referees:**

Please note that this recommendation form should be delivered to the Art Museum by email via museumworkshop@cuhk.edu.hk **on or before 31st July, 2018**. (**Email Subject: Museum Professional Exchange Programme 2019**)